



November 2021

Dear Parent/Guardian,

Hartwell Primary School is looking forward to another great year of teaching and learning and would like to advise you of Hartwell Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through payment of the voluntary financial contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities including leasing a further 90 laptops and 60 iPads this year, extra specialist programs such as Science, Reading Recovery and Library. It has also enabled us to employ a handyman and gardener on a continual basis to ensure regular maintenance of our buildings and grounds.

In 2022 we will also be engaging a painting contractor who will paint the entire school over the next 3 years.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jenny Martin
School Council President

Lisa Banks
Principal

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount per student
<i>Classroom consumables (including Book Packs)</i>	\$120
<i>Other consumables - English, Maths & Specialist (Art, Science, Music, PE, Italian, Mandarin)</i>	\$100
<i>Online Subscriptions per child</i> <ul style="list-style-type: none"> • <i>Numeracy Subscriptions (Mathletics)</i> • <i>Literacy Subscriptions (Wushka)</i> • <i>Classroom Subscriptions and Apps</i> 	\$80
<i>ICT - provision of devices (Laptops, iPads, Electronic White Boards) from the shared classroom sets, cybersafety programs and the employment of an additional Technician</i>	\$140
<i>Printing and photocopying of worksheets and learning materials</i>	\$35
<i>Student wellbeing programs including The Resilience Project workbook</i>	\$35
TOTAL CURRICULUM CONTRIBUTIONS	\$510
Other Contributions - for non-curriculum items and activities	Amount
<i>School grounds maintenance and improvements (includes employment of a regular handyman for building maintenance, gardener for grounds upkeep, 3 yr Painting Plan)</i>	\$60 per family
Tax deductible contributions	
<i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$
<i>Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i>	\$
TOTAL OTHER CONTRIBUTIONS	\$

HARTWELL PRIMARY SCHOOL

YEAR 2022 – SCHOOL CONTRIBUTIONS

Family Name: _____

Child's Name: _____ 2022 Year Level: _____

Child's Name: _____ 2022 Year Level: _____

Child's Name: _____ 2022 Year Level: _____

Child's Name: _____ 2022 Year Level: _____

CURRICULUM CONTRIBUTIONS - \$510 per student	\$
OTHER CONTRIBUTIONS	\$
School Grounds & Maintenance - \$60 per family	
Donation to School Library (tax deductible)	\$
Donation to Building Fund (tax deductible)	\$
TOTAL	\$

- I wish to pay the full amount now
- I wish to pay in two instalments
- I will make individual arrangements with the school Principal

Financial Support for Families

Hartwell Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund – a form is available from the school office.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lisa Banks – Principal Ph: 03 9889 4012 | Email: hartwell.ps@education.vic.gov.au

Payment Methods:

Preferred Method of Payment – Qkr App.

Payment can also be made by Eftpos, Credit Card, Cash & Cheque.

1st instalment due by Friday 4th February 2022

2nd instalment due by Friday 4th March 2022

Office use only:

1st Instalment \$ _____ Paid on _____ (Date) Balance Due \$ _____

2nd Instalment \$ _____ Paid on _____ (Date)

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.