



HARTWELL PRIMARY SCHOOL 4055

November 2023

Dear Parent/Guardian,

Hartwell Primary School is looking forward to another great year of teaching and learning and would like to advise you of Hartwell Primary School's voluntary parent contributions for 2024. School Council have reviewed the parent contributions for 2024 and wish to advise an increase of \$20.00 per student.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. **Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.** We want to thank you for all your support, whether that's through payment of the voluntary financial contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

At Hartwell Primary School, this support has allowed us a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities including leasing sufficient laptops and iPads for student use, specialist programs such as Science/STEM, PIE (Program for Individual Enrichment) and a well-resourced, comprehensive Library.

Some of the projects undertaken during 2023 are listed below:-

- Extension junior playground - Decking and Create and Play garden
- 3rd Phase of painting. Completing the painting of the main building
- Update of leased laptops and photocopiers
- New lease of 29 ICT Smartboards
- Replacement of Air conditioners in Art Room & Year 1
- General repairs & Maintenance of school buildings - Extensive repairs to the Music Room roof
- Supported Camps, Incursions, Year level activities and whole school activities: Seussical

It has also enabled us to continue to employ a handyman and gardener to ensure regular maintenance of our buildings and grounds.

It is due to the generous support from our families that we are able to offer so many learning opportunities and provide a safe and inviting learning space for our students and staff. Without your support with these contributions this would not be possible.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Mia Campbell
School Council President

Lisa Banks
Principal

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum | Amount per student |
|---|--------------------|
| <i>Classroom consumables (including Book Packs)</i> | \$125 |
| <i>Other consumables - English, Maths & Specialist (Art, Science, Music, PE, Italian, Mandarin)</i> | \$103 |
| <i>Online Subscriptions per child</i> <ul style="list-style-type: none"> <i>Numeracy Subscriptions (Mathletics)</i> <i>Literacy Subscriptions (Wushka)</i> <i>Classroom Subscriptions and Apps</i> | \$82.50 |
| <i>ICT - provision of devices (Laptops, iPads, Electronic White Boards) from the shared classroom sets, cybersafety programs and the employment of an additional Technician</i> | \$145 |
| <i>Printing and photocopying of worksheets and learning materials</i> | \$37.50 |
| <i>Student wellbeing programs including The Resilience Project workbook</i> | \$37 |
| TOTAL CURRICULUM CONTRIBUTIONS | \$530 |
| Other Contributions - for non-curriculum items and activities | Amount |
| <i>School grounds maintenance and improvements (includes employment of a regular handyman for building maintenance, gardener for grounds upkeep, 3 yr Painting Plan)</i> | \$60 per family |
| Tax deductible contributions | |
| <i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i> | \$ |
| <i>Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i> | \$ |
| TOTAL OTHER CONTRIBUTIONS | \$ |

Financial Support for Families

Hartwell Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund – a form is available from the school office.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: *Lisa Banks – Principal* Ph: 03 9889 4012 | Email: hartwell.ps@education.vic.gov.au

Payment Methods

Preferred Method of Payment – Qkr App

Please note, payments will be accepted via QKR until 4pm Friday 8th December, 2023. QKR will again be available from Monday 22nd January, 2024.

1st instalment due by Friday 2nd February 2024

2nd instalment due by Friday 1st March 2024

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.